

**CITY OF LONG BEACH**  
Employment Opportunity

**MAINTENANCE ASSISTANT I, NON-CAREER**

\$10.164 - \$13.725 per hour

The Long Beach Police Department is recruiting for seasonal, part-time Maintenance Assistants to perform custodial maintenance of its facilities. These positions are non-career, without vacation, sick leave, holiday time or insurance.

**EXAMPLE OF DUTIES:** Under minimal supervision, performs a variety of custodial duties including: cleaning, sweeping, mopping, and waxing floor coverings and walkways; vacuuming, cleaning, and shampooing carpets; cleaning dusting and polishing woodwork, walls, partitions, equipment and furniture; washing windows; cleaning restroom fixtures and replenishing restroom supplies; disposing waste and cleaning waste receptacles and other related custodial duties.

**REQUIREMENTS TO APPLY:**

- Must be willing to work holidays, weekends and shift work, if required
- Must be able to pass a thorough background investigation
- Must be able to understand and follow oral and written directions
- Must be able to lift and move heavy objects, if required

**SELECTION PROCEDURE:**

Submit a letter of interest, either in person or by mail, to:

Nancy Morlock, Administrative Analyst  
Long Beach Police Department  
100 Long Beach Blvd., 8<sup>th</sup> Floor  
Long Beach, CA 90802

Positions will remain open until filled. Any questions should be directed to (562) 570-7322.

EQUAL OPPORTUNITY EMPLOYER

This information is available in an alternative format by request to (562) 570-7120